TO ALL MEMBERS AND PATRONS

Sub: National Safety Calendar & HSE Diary – 2020

Dear Sir(s),

You may be aware that National Safety Council (NSC) was set up by the Ministry of Labour, Government of India on 4th March 1966 to generate, develop and sustain a voluntary movement on Safety, Health and Environment (SHE) at national Level. NSC has been regularly developing and producing National Safety Calendar (for the 41st consecutive year) and HSE Diary (for the 23rd consecutive year), which have been well recognized by Industries, Govt. Departments and other institutions as an effective medium of promoting SHE awareness and enhancing safety culture in the industries.

NSC is happy to announce that, as in the past, it will bring out the following three publications for the year 2020 for promoting SHE,

- NSC Wall Calendar - 2020
- NSC Desk Calendar - 2020 (Introducing new)
- HSE Diary - 2020

NSC Wall Calendar 2020 will depict important topical aspects of safety, fire prevention, environment protection in industry, road safety and home based situations.

This year we are also introducing “NSC Desk Calendar - 2020” for use in offices along with wall calendar.

HSE Diary-2020 will provide useful and practical information on important SHE areas.

We are enclosing two separate Order Forms for National Safety Wall Calendar & Desk Calendar-2020 and HSE Diary-2020 along with rates, terms & conditions, printed on its overleaf with an early bird discount. Kindly place your firm order immediately by returning the Order Form duly filled in along with full advance payment.

The last date for accepting the orders is 31st October, 2019.

Thanking you and looking forward to receive your valuable order.

Yours faithfully,

M. M. Kulkarni
Dy. Director General

Encl: As Above

RUSH YOUR ORDER

Contacts for Calendar   Tel. : 022-27522875 / 27522872   Email : calendar@nsc.org.in
Contacts for Diary      Tel. : 022-27522878   Email : diary@nsc.org.in
Tel. Board No. : 022-2757 9924 / 25 / 26 / 27522801   Fax No. : 022-2757 6411   Website : www.nsc.org.in
**NSC’s National Safety Calendar - 2020**

### SALIENT FEATURES

**Technical Themes** : Messages on  
- Construction Safety  
- Home Safety  
- Road Safety  
- Chemical Safety  
- Fire Prevention  
- Environment Protection

**Language** : All slogans, captions, date pads and the Safety Information sheet will be bi-lingual, in Hindi and English.

**Information Sheet** : The topic is ‘Stress Management’

**Overprinting Organisation’s Name and Logo for National Safety Calendar- 2020**

**For Wall Calendar – 2020** : Organisation’s name and logo (2 lines only) will be overprinted only on both sides of "flyleaf and information sheet" of the calendar. No overprinting of organisation’s name and logo will be accepted for orders less than 500 calendars.

**For Desk Calendar- 2020** : Only Organisation name and logo will be printed on the plain stand (2 lines only). No overprinting order for less than 100 Desk calendars will be accepted.

Please contact NSC for more details.

### SPECIFICATIONS

**NATIONAL SAFETY WALL CALENDAR - 2020**

<table>
<thead>
<tr>
<th>Specifications</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flyleaf / Information Sheet Size</td>
<td>(14” x 22” Inches) : 1 Sheet Printed in one colour</td>
</tr>
<tr>
<td>Other Sheets Size</td>
<td>(14” x 19” Inches) : 3 Sheets Printed in multi colour cartoons on both sides with date pads</td>
</tr>
<tr>
<td>Paper</td>
<td>Art Paper 130 GSM (White)</td>
</tr>
<tr>
<td>Process</td>
<td>Offset</td>
</tr>
<tr>
<td>Binding</td>
<td>Metal Strip</td>
</tr>
</tbody>
</table>

**DESK CALENDAR - 2020**

<table>
<thead>
<tr>
<th>Specifications</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calendar Size</td>
<td>8.5” x 7.7” Inches</td>
</tr>
<tr>
<td>Paper</td>
<td>250 gsm Art Card</td>
</tr>
<tr>
<td>Plain Stand</td>
<td>400 gsm FBB Board</td>
</tr>
<tr>
<td>Binding</td>
<td>Plain stand with Metal Wiro Binding</td>
</tr>
<tr>
<td>No. of Sheets</td>
<td>7 Sheets Printed in multi colour cartoons on both sides with date pads</td>
</tr>
</tbody>
</table>

**Last Date for Receipt of Orders** : The last date for accepting orders is 31st October, 2019.

**BOOK YOUR ORDER IMMEDIATELY WITH FULL ADVANCE PAYMENT**

(Telephone : Direct Line 022-27522875 / 27522872 • Fax No.022-27576411)  
E-mail : calendar@nsc.org.in
1. Number of National Safety Wall Calendar-2020 Ordered
   In Figure : ____________________  In Words __________________

2. Number of Desk Calendar – 2020 Ordered
   In Figure : ____________________  In Words __________________

3. Calendars to be dispatched to
   Name & Designation : __________________
   Organisation : __________________
   Address : __________________
   Tel: (STD CODE) __________________ Fax: (STD CODE) __________________
   Mobile : __________________
   E-mail : __________________
   PIN: __________________
   NSC Membership Number : __________________
   Organisation GST Number : __________________

Whether organisation located in Special Economic Zone (SEZ): Yes ☐ No ☐

4. A. i. No. of National Safety Wall Calendars x Rate per Calendar [including Packaging & Forwarding Charges (P&F)]
   (________ x Rs.________) : Rs._________________

   ii. Less: Discount
   9% discount if the order exceeds 300 & more wall Calendars OR
   11% discount if the order exceeds 500 & more wall Calendars with
   Overprinted matter
   Cost of National Safety Wall Calendars : Rs._________________

   B. i. No. of Desk Calendars x Rate per Calendar (including P&F)
   (________ x Rs.________) : Rs._________________

   ii. Less: Discount
   9% discount if the order exceeds 100 & more desk Calendars
   Cost of Desk Calendars : Rs._________________

   Sub Total (A+B) : Rs._________________

5. Overprinting Matter (max. two lines for National Safety Calendar - 2020)
   Enclose specimen sheet of your last year’s Overprinted Calendar,
   if it was done last year.

6. Enclosed art work of the matter / last year’s printed specimen
   : Yes ☐ No ☐

7. Order Placed by
   Name & Designation : __________________
   Signature : __________________
   Office stamp with full address : __________________

NOTE: 5% additional discount would be given to those organisation who will arrange to collect the calendars parcels from
Council’s Navi Mumbai Office.
Enclosed Demand Draft / Cheque No._________________________ Dt. __________________

In case of EFT/RTGS, provide its UTR No. and other details __________________

MAIL THIS COPY TO: NATIONAL SAFETY COUNCIL, HQs. & Institute Building, Plot No.98-A, Institutional Area, Sector-15,
CBD Belapur, Navi Mumbai - 400 614. Direct Telephone No.022-27522875 / 27522872  Fax No.022-27576411 • E-mail: calendar@nsc.org.in

(Terms and conditions overleaf)
TERMS AND CONDITIONS (for National Safety Calendar - 2020)

1. The order once placed cannot be cancelled.
2. The order should be for a minimum quantity of 10 calendars.
3. The National Safety Wall Calendar - 2020 Price is as follows: (inclusive of packing & forwarding charges)
   a) Rs. 50/- each
   b) Rs. 60/- each with Overprinting of Company’s Name & Logo in four colour
4. The Desk Calendar - 2020 Price is as follows: (inclusive of packing & forwarding charges)
   a) Rs. 100/- each
   b) Rs. 110/- each with Overprinting of Company’s Name & Logo in four colour
5. GST Number is to be compulsory mentioned in the Order Form or Purchase Order by the concerned organisation. Provide contact details of Head of Safety & Head of Finance.
6. MODE OF DISPATCH
   a) Calendars will be dispatched by Registered Post Parcel or through our official couriers by surface mode free on delivery basis.
   b) Those desirous of collecting the Calendars from the NSC Navi Mumbai Office, the intimation for collection of Calendars would be sent to them in due time.
   c) After dispatch of consignment by Courier, intimation would be sent to the organization.
7. DISCOUNT
   a) A special 9% discount would be given for order of 300 & more National Safety Wall Calendars or 11% special discount for order of 500 & more overprinted National Safety Wall Calendars; received with full advance payment before 30th September, 2019.
   b) A special 9% discount would be given for order of 100 & more Desk Calendars received with full advance payment before 30th September, 2019.
   c) A further 5% discount would be given to those organisations who will arrange to collect the calendars parcels from NSC Navi Mumbai Office.
8. PAYMENT
   a) The order payment must be accompanied with full advance payment. Including 12% GST by Demand Draft / At Par Cheque drawn in favour of “National Safety Council” payable at Mumbai. Orders will be executed only after receipt of full advance payment. If payment is made through Electronic Fund Transfer (EFT), please send Payment Advice along with the Order Form. Our Bank details for EFT Payment are as follows:

<table>
<thead>
<tr>
<th>Name &amp; Address of Bank</th>
<th>Title of Account in the Bank</th>
<th>National Safety Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank of India</td>
<td>Account type &amp; Code</td>
<td>Current Deposit (11)</td>
</tr>
<tr>
<td>Plot No.11, Sector - 11, C.B.D. Belapur, Navi Mumbai - 400614</td>
<td>Bank Account Number</td>
<td>01162010005233</td>
</tr>
<tr>
<td></td>
<td>Bank Branch MICR Code</td>
<td>400013106</td>
</tr>
<tr>
<td></td>
<td>Bank Branch IFSC Code</td>
<td>BKID0000116</td>
</tr>
<tr>
<td></td>
<td>Permanent Account Number</td>
<td>AAATN3069N</td>
</tr>
<tr>
<td></td>
<td>GST Number (State Maharashtra)</td>
<td>27AAATN3069N1Z4</td>
</tr>
</tbody>
</table>

   b) In case of receipt of less / excess payment, the quantity of Calendar ordered will be adjusted accordingly.
   c) NSC GST No. 27AAATN3069N1Z4 and Calendar HSN Code: 4910
9. OVERPRINTING COMPANY’S NAME AND LOGO (matter in maximum two lines):
   a) Overprinting will be done on the flyleaf and information sheet of the National Safety Wall Calendar.
   b) Overprinting will be done on the plain stand for Desk Calendar (Print Area : 1.5” inches only at the bottom).
   c) No overprinting of company’s name and logo will be accepted for orders less than 500 for National Safety Wall Calendar and less than 100 for Desk Calendar.
10. The last date for receipt of all other orders with full advance payment is 31st October, 2019. In case of order received after 31st October, 2019, the dispatch schedule will be extended accordingly.
11. Dispatch of the Calendars will commence in first week of December, 2019. Any complaint regarding non-receipt / short supply of Calendars should be made within one month from the date of dispatch of Calendars. Complaints received thereafter would not be entertained.

*****
I. TOPICS OF INFORMATION SECTION

- The Hazardous and Other Wastes (Management & Transboundary Movement) Amendment Rules, 2019 - Highlights
- The Coastal Regulation Zone (CRZ) Notification 2019 – Highlights
- Role of Leadership in delivering a Strong Safety Performance
- Mandatory training requirements related to OSH under various Statutes
- Importance of Reporting of Near Misses
- Housekeeping - SS Concept and its new element 6S
- Classification of Industrial Injuries
- Zero Accident through Hazard Prediction Training (KYT)
- Steps for Implementing and Certifying ISO 45001 and mandatory documents
- Safe Handling of Gas Cylinders – Guidance
- Guidance for Installations of Electrical Wiring
- Recognizing Hidden Dangers - 25 steps to a Safer Office
- Fire exits requirement for Assembly Buildings
- Safety Guidance for Schools
- Medical Surveillance Guidelines for Vehicle Drivers
- Global Status Report on Road Safety : 2018 – Highlights
- Vehicle Maintenance Tips
- Air Pollution and National Standards
- Water Conservation – Tips

II. SPECIFICATIONS

<table>
<thead>
<tr>
<th>Binding</th>
<th>Cover</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head-bound section sewing with page marker</td>
<td>Hard board with multicolour photo offset printing and lamination</td>
</tr>
<tr>
<td>Size</td>
<td>Inside pages</td>
</tr>
<tr>
<td>9½”X 7”</td>
<td>2 - colour photo offset printing</td>
</tr>
<tr>
<td>Paper</td>
<td>No. of pages</td>
</tr>
<tr>
<td>Maplitho – 80 gsm</td>
<td>Approx. 224 out of which 60 text pages</td>
</tr>
<tr>
<td></td>
<td>including HSE information &amp; balance for Dates (2 on each page).</td>
</tr>
</tbody>
</table>

III. OTHER INFORMATION

Discount: A special 9% Discount would be given on orders of 10 diaries and above for advance booking with full payment received on or before 30th September 2019 in the NSC’s office.

Last Date for Receipt of orders: 31st October 2019 with full advance payment.

Company Name / Logo: For order exceeding 300 nos. booked before 30th September 2019, Company Name/Logo in single colour would be printed on the diary cover without any charges.

Mode of Payment: EFT/ Demand Draft/ at par Cheque drawn in favour of ‘National Safety Council’ payable at Mumbai

NSC GST No. : 27AAATN3069N1Z4   Diary HSN Code : 4820

Contact details: Tel. 022-2752 2878   E-mail : diary@nsc.org.in

BOOK YOUR ORDER IMMEDIATELY WITH FULL ADVANCE PAYMENT
# NSC’s HEALTH, SAFETY & ENVIRONMENT (HSE) DIARY – 2020

**NSC GST No. - (State Maharashtra) 27AAATN3069N1Z4**  
(Diary HSN CODE: 4820)

### ORDER FORM

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1)</strong> No. of Diaries Ordered</td>
<td>: In Figure : __________________________ In Words __________________________</td>
</tr>
</tbody>
</table>
| **2)** NSC Membership No.  
(Mandatory for availing member’s rate) | : __________________________ |
| **3)** Company GST No.  
Is your company located in Special Economic Zone (SEZ): | : Yes □ No □ |
| **4)** Diaries to be dispatched to | Name & Designation : __________________________ |
| | Company : __________________________ |
| | Address : __________________________ |
| | PIN: __________________________ |
| | Tel : (STD CODE __________________________ Fax: (STD CODE) __________________________ |
| | Mobile : __________________________ |
| | E-mail : __________________________ |
| **5)** Full advance payment |  
| a) | Basic Cost  
No. of Diaries X Rate per diary (………. X ……..) | : Rs. __________________________ |
| b) | Less : 9% discount on the basic cost  
(For orders of 10 diaries and above with full advance payment reaching NSC’s office on or before 30th September, 2019) | : Rs. __________________________ |
| c) | Sub Total  
(a – b) | : Rs. __________________________ |
| d) | Add : GST @ 18% on the Sub Total (c)  
Total Amount Payable (c + d) | : Rs. __________________________ |

**Note:** Additional 5% discount on the basic cost would be given, if diaries to be collected from NSC office, Navi Mumbai.

Enclosed Cheque/Demand Draft No. __________________________ Dated __________________________ for Rs. __________________________  
(________________________ only) Drawn on __________________________

In case of EFT/RTGS, provide its UTR No. and other details __________________________

**Order placed by:** Name & Designation : __________________________  
Address : __________________________  
PIN: __________________________  
Signature : __________________________  
Office stamp with full address: __________________________  
Tel : (STD CODE __________________________ Fax: (STD CODE) __________________________  
Mobile : __________________________  
E-mail : __________________________

(Please keep photocopy of the order form for your record)

For any information about HSE Diary, contact on: **022-27522878 (Direct)**, E-mail : **diary@nsc.org.in**

MAIL THIS COPY TO: NATIONAL SAFETY COUNCIL, HQs. & Institute Building, Plot No.98-A, Institutional Area, Sector-15,  
Tel : 022-27579924 (Board Line) Fax : 022-27576411  
(Terms and conditions overleaf)
TERMS & CONDITIONS (for HSE Diary - 2020)

1. Order once placed cannot be cancelled.

2. The per diary Rate (including Packing & Forwarding Charges) is given below:
   - NSC Member: Rs.260/- + 18% GST
   - Non Member: Rs.280/- + 18% GST

3. Packing & Forwarding (P&F) Charges and Mode of Dispatch:
   a) The rates are inclusive of P&F Charges. However, 5% discount on basic cost would be given for collecting diaries from the NSC Hqs. office at CBD Belapur, Navi Mumbai.
   b) Diaries will be dispatched by Registered Post Parcel or through our official courier by surface mode only.
   c) If party desires to collect diaries through their own transporter, party has to intimate their transporters to collect the diaries from NSC Hqs. The diaries will not be sent by V.P.P.

4. Discount:
   A special Discount of 9% would be given on the basic cost of the diaries for order 10 and above number of diaries received with full advance payment on or before 30th September 2019.

5. Payment:
   a) The orders must be accompanied with full advance payment including 18% GST by At Par Cheque/Demand Draft, drawn in favour of "National Safety Council" payable at Mumbai. If payment is made through EFT/RTGS, please send its details along with the Order Form. Orders will be executed only after receipt of full advance payment. The Bank details for EFT/RTGS payment are as follows:

<table>
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<td>Bank Branch MICR Code</td>
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</tr>
<tr>
<td></td>
<td>Bank Branch IFSC Code</td>
<td>BKID0000116</td>
</tr>
<tr>
<td></td>
<td>Permanent Account Number</td>
<td>AAATN3069N</td>
</tr>
<tr>
<td></td>
<td>GST Number (State Maharashtra)</td>
<td>27AAATN3069N1Z4</td>
</tr>
</tbody>
</table>

   b) NSC GST No.: 27AAATN3069N1Z4 and Diary HSN Code: 4820
   c) Payment made directly without order form or its details, order would not be executed.
   d) In case of receipt of less/excess payment, the number of the diaries ordered would be adjusted accordingly.

6. Overprinting Company’s Name and Logo:
   a) Overprinting will be done for orders more than 300 nos. of diaries in single colour without any charge.
   b) Overprinting will be done on the diary cover only (max. size 1”x 3.5”).

7. General:
   a) If you are a Member of the Council, provide the Membership No. in the Order Form to avail member’s rate.
   b) The last date for the receipt of all the orders with full advance payment is 31st October 2019.
   c) Parcel(s) should be opened in the presence of the addressee.
   d) Any complaint regarding the non-receipt/short supply of diaries should be made by the addressee within a month from the date of dispatch of diaries. Complaints made thereafter may not be entertained. Dispatch of the diaries will commence in 2nd or 3rd week of Dec - 2019.